



NOW HIRING



WAREHOUSE TEAM MEMBER

JOB SUMMARY:

Warehouse Team Members are responsible for carrying out the logistics of receiving, processing, storing and sending inventory according to purchase orders and shipping schedules. A good Warehouse Team Member has an excellent work ethic and is always looking for tasks to keep them busy. Co-op looks for a self-starter who looks for ways to contribute to their team and exceed production goals. Duties include, but are not limited to, loading orders onto trucks and shipping containers, organizing incoming stock and putting appropriate labels on outgoing parcels.

QUALIFICATIONS:

- High School / GED Diploma
- Confidence and competency in operating and driving farm equipment
- Fork Lift Certification is preferred but not required
- Ability to work within a team setting
- Ability to stay self-motivated

ESSENTIAL JOB FUNCTIONS:

Essential Duties and Responsibilities include the following. Other duties may be assigned.

- Reads production schedules, customer orders, work orders, shipping orders, and/or purchase orders to determine items to be moved, gathered, or distributed
- Loads and unloads trucks with products including fertilizer, seed, chemicals, and other supplies
- Ensures quality control procedures are followed
- Delivers materials and items from receiving or production areas to storage or other designated areas
- Sorts and places materials or items on racks, shelves, or in bins according to predetermined sequences such as size, type, style, or product code
- Keeps warehouse and other facilities clean, tidy, and organized
- Assembles customer orders from stock and places orders on pallets, shelves, or delivers orders to packing station or shipping department
- Operates a forklift of similar equipment to complete job requirements
- Responsible for providing outstanding customer service to our farmer members, with other member Co-ops and other customers